

SHIFTING FOCUS

INSTRUCTIONAL LEADERSHIP

WHAT IS AN INSTRUCTIONAL LEADER?

- Shifting the Focus to Capacity Building
- Building Trusting Relationships

YOUR FEEDBACK MATTERS

- Activity (Identify and Justify Key Characteristics of Feedback)
- Five Essential Elements of Feedback
- Start A Story Activity

WHAT ARE PROBING QUESTIONS?

- Activity (Constructing & Identifying Probing Question)

PROVIDING MEANINGFUL FEEDBACK

- The 4 Characteristics of Meaningful Feedback

HAVING CRITICAL CONVERSATIONS

- Activity: Setting the Stage
- The Reasons we Avoid Them
- Activity Outcome Maps and Action Planning
- Instructional Video

- Clarity
- Activity (What do these phrases mean to you?)
- Keep it Focused Tips

TIME MANAGEMENT AND THE EVALUATION PROCESS

- The Four Elements of Continual Improvement
- Activity (How Long Does it Usually Take?)

- Beginning Cycle Time Saving Tips
- Activity (Designing a Pre-Observation Template)

- Mid Cycle - Post Observation Time Saving Tips
- Activity (Role Play Post Observation Conference)

- End Cycle - Summary Ratings

PRACTICAL SUGGESTIONS

- Time Cost in Evaluation